

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: State Housing Initiatives Partnership (SHIP) Program bid approvals.

REQUESTED ACTION: Staff recommends approval

☐ Work Session (Report Only) **DATE OF MEETING:** 4/13/10
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☐ N/A

Vendor/Entity: SHIP Funds

Effective Date: 7/1/2008

Termination Date: 6/30/2011

Managing Division / Dept: Housing Department

BUDGET IMPACT: \$ 5,230.00 Emergency Repair
 \$115,052.00 Rehab/Replacement

☐ Annual

FUNDING SOURCE: SHIP 08/09

☐ Capital

EXPENDITURE ACCOUNT: 120-554-554-3420 Emergency Repair
120-554-554-3410 Rehab/Replacement

☒ N/A

HISTORY/FACTS/ISSUES:

The SHIP (State Housing Initiatives Program) Grant is through a dedicated trust fund for housing. The funds are distributed through the Florida Housing Finance Corporation and are based on revenues from Documentary Stamps for all approved counties and entitlement cities in Florida. Sumter County received \$895,404 for Fiscal Year July 1, 2008 through June 30, 2009.

The funds are used for various housing projects, including replacement or rehabilitation of substandard homes, down payment and closing costs (DPCC), rental deposits, emergency repair and disaster assistance. Rehabilitation, replacement, emergency repair and disaster assistance strategies are only for applicants who currently own and occupy the residence. Down payment and closing costs are for applicants who will own and occupy a unit. The only strategy available for applicants who are renting units is the rent deposit strategy.

Bid requests were faxed to approved bidders for roof repair and electric repair and the following bids were received in a timely manner (copy of bid approval sheet attached):

Homeowner: Gloria Graham

	Roof repair:	Electric Repair:
Danny Bass Construction	\$4,500	\$2,700
DiBarco Building Corp.	\$4,215	\$3,945
Jerry Walters Construction	\$2,835	\$2,730
Lewis Brothers, Inc.	\$3,000	\$2,700
Premier Building	\$2,775*	\$2,885
RBC Corporation	\$3,307	\$2,455*

*Staff recommends approval of the lowest bidder; Roof repair - Premier Building; Electric repair - RBC Corporation

On March 24, 2010, the Housing Department held a Pre-bid conference and walk through for two replacement homes. The bid opening was held on March 31, 2010 and all contractors who are on the list of recommended bidders for the housing department were invited to attend the Pre-bid conference and walk through for each job. Staff is recommending the lowest bidder on each job (the results for all bids are attached). The Housing Department recommends the following bid awards (copy of minutes attached):

Contractor	Homeowner	
Danny Bass	Shirley and Johnnie Brown	\$ 58,053.00
Genesis Construction	Yvonne Hannah	\$ 56,999.00
